

the room[™] by the river

Key	Timings	Number	Total Events
Build/De-rig	8.00am - 10.00pm	2	Exc Provisional
Day time	Finished by 9.00pm	3	
Day Time & Evening Event	Venue clear by 1.00am	1	
Evening Event	Venue clear by 1.00am	6	
Late Events	Venue clear by 2.00am	0	
White	Provisional Bookings	0	

Summer Schedule 2009

BAR CLOSES NO LATER THAN 12.30AM AND NO MUSIC AFTER 12.30AM

Date	Day	Build/Event/De-rig	Number of people	Timings Event ends	Catering	Type of Event	Confirmed	Band
15th July	wed	Event	250	18:30 - 21:00	Canapes	Client event	Yes	no
28th July	tues	Event	90	16:00 - 21:00	BBQ	Summer party	Yes	no
6th August 09	thurs	Event	250	18:00 - 00:00	3 course dinner	Charity dinner	Yes	yes
15th August 09	sat	Event	800	08:00 - 00:00	Food Stalls	Dry hire	Yes	no
1st September	tues	Event	350	17:30 - 23:30	BBQ	Summer party	Yes	no
17th September 09	thurs	Event	300	18:30 - 00:00	3 course dinner	Awards dinner	Yes	yes
19th Sept - 21 Sept 09	sun - mon	Build		08:00 - 20:00		Build		
22nd September 09	tues	Event	200	16:00 - 22:00	Bowl food	Conference	yes	no
24th - 26th September 09	thurs - sun	Event	1000	08:00 - 16:00	N/A	Freshers Fair	yes	no
26th September	sat	Event	800	08:00 - 00:00	Food stalls	Dry hire	Yes	no
7th November 09	sat	Event	800	16:00 - 01:00	3 course dinner	Deaf awards	yes	no
19th November 09	thurs	Event	250	18:00 - 00:00	3 course dinner	awards dinner	no	yes
29th Novemeber 09	sun	Event	500	18:00 - 00:00	3 course dinner	dry hire	yes	tbc
10th December 09	thurs	Event	800	18:00 - 01:00	3 course dinner	christmas party	yes	yes
11th December 09	fri	Event	500	18:00 - 00:00	3 course dinner	Christmas Party	Yes	yes